

**NATIVE ACCESS PROGRAM FOR ENGINEERING**  
**FACULTY OF ENGINEERING - LAKEHEAD UNIVERSITY**

**INSTRUCTIONS FOR APPLICATION**

Information Available

The following information is available:

- (1) Native Access Program for Engineering: An Information Booklet.
- (2) Lakehead University Application Form.
- (3) NAPE Information Form.

Information Required

Potential candidates for the Native Access Program for Engineering will be considered for admission upon receipt of the following documents:

- (1) Completed Lakehead University Application Form.
- (2) Completed NAPE Information Form which includes the Personal Statement.
- (3) Official transcripts from all previously attended secondary and post-secondary institutions.
- (4) Three letters of reference.

**All information involved in the application process will remain confidential.**

Selection Process

All applications will be reviewed carefully to select candidates for an interview. Candidates should be prepared to attend a personal interview at Lakehead University. Candidates will be assessed on the criteria stated in the information booklets.

Deadlines

The Native Access Program for Engineering (NAPE) must meet deadlines. All applicants are responsible for having their completed applications at the University **no later than March 15**. A completed application includes the Lakehead University and NAPE forms, a personal statement, at least three (3) references, and all appropriate transcripts.

References

All applicants must provide at least three (3) references. The names of individuals writing these references should be listed at the end of the application. These individuals should be asked to send the reference directly to the address provided.

Transcripts

Applicants should arrange to have their official transcripts sent from all secondary and post-secondary institutions directly to the Native Access Program for Engineering as shown below. Applicants who are still students are to send transcripts showing their work to date but they are responsible for sending a transcript as soon as they have completed their studies.

Correspondence

Application forms, references, transcripts and any other correspondence should be sent to:

Native Access Program for Engineering  
Lakehead University  
Thunder Bay, Ontario, P7B 5E1

Tel.: 807-346-7712  
807-343-8399  
Fax: 807-343-8013  
E-Mail: NAPE@LakeheadU.CA  
Website: [www.lakeheadu.ca/~napewww/home.html](http://www.lakeheadu.ca/~napewww/home.html)

**NATIVE ACCESS PROGRAM FOR ENGINEERING**  
**FACULTY OF ENGINEERING - LAKEHEAD UNIVERSITY**

**NAPE INFORMATION FORM**

**PLEASE PRINT**

**G** Mr. **G** Miss  
**G** Ms. **G** Mrs.

\_\_\_\_\_ Legal Surname      All Legal Given Names in Full (Underline Name Commonly Used)

**OTHER ADDRESSES**

<b>Permanent or Contact Home Address</b>	<b>G Check box if same as mailing address on Lakehead University Application Form..</b>		
	_____ Apt. No., No. & Street		_____ City
	_____ Province	_____ Postal Code	_____ Phone
<b>First Nation or Community Name</b>	_____		
<b>Address</b>	_____ No. & Street		_____ City
	_____ Province	_____ Postal Code	_____ Phone
<b>Name, Address and Relationship of Next of Kin</b>	_____		
	_____ Name		_____ Relationship
	_____ Address		_____ City
	_____ Province	_____ Postal Code	_____ Phone

**UPGRADING AND TRAINING COURSES AND PROGRAMS (Please list the most recent first)**

Year	Name and Location of Institution	Program or Course	Did you Complete the Course Program

**WORK/VOLUNTEER EXPERIENCE (Please list the most recent first)**

Period (Month, Year) From - To	Position, Activity or Nature of Work	Employer (If appropriate)

**REFERENCES**

Please arrange for three (3) written recommendations from references (school teachers, employers, elders, band authorities, but not relatives) to be sent to the application address. You are requested to put your name on each of the attached reference forms and give one to each referee to be completed and mailed directly to the address provided on the reference form..

List the names and addresses of your references below.

Name	Address and Telephone	Position and Organization
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

**PERSONAL STATEMENT (Please use reverse side of form)**

You are now asked to provide a statement which will help the selection committee appreciate your personal goals and ambitions. Your presentation should include information on the following topics but you are invited to provide any other information that you feel explains why you should be admitted to the Native Access Program for Engineering.

Please make your statement neat and concise.

- What does engineering mean to you? What do you see yourself doing as a graduate engineer?
- Life and work experiences that have influenced your decision to consider engineering as a career.
- What have you done to find out what it is like to study engineering and be an engineer.
- An assessment of your strengths and weaknesses.
- The study of engineering is going to take most of your evenings and weekends. How will you and your family react to this?
- How does your spouse/family feel about you going to school to study engineering.
- What are your interests in life (sports, hobbies, art, family, reading, etc.). Tell what you do to enjoy them.
- How will your year in Thunder Bay be substantially different from the present? What problems might you have in adjusting to the City.

## PERSONAL STATEMENT

**INSTRUCTIONS FOR REQUEST OF LETTER OF REFERENCE**

**TO**

**NATIVE ACCESS PROGRAM FOR ENGINEERING**

**FACULTY OF ENGINEERING - LAKEHEAD UNIVERSITY**

**Applicant:** Please enter your name in the space provided on the reference form attached.

**Referee:**

The applicant is applying for admission to the Native Access Program for Engineering at Lakehead University. This program, which consists of a six-week summer orientation program and one full year of study will provide academic preparation accompanied by a support system for academic/social/cultural needs. Both the access program and the study of engineering will require academic potential, dedication and hard work.

The student and the University are asking you, based on your knowledge of the applicant, to provide **in confidence**, your assessments of the student's potential to be successful in this program. Both the Selection Committee and the applicant need your careful assessment.

You are asked to:

- (1) If possible, assess the applicant's past academic performance and academic potential. A description of the applicant's academic strengths and weaknesses would be beneficial.
- (2) Discuss those aspects of the applicant's personality which seem particularly relevant to his/her ability to be successful in this program of study. Consider the applicant's level of maturity, degree of motivation, relationships with others, ability to work independently, sense of responsibility, and ambition.

The applicant and the Admissions Committee thank you for your time and effort.

**ALL REPLIES WILL BE HELD IN CONFIDENCE.**

LETTER OF REFERENCE FOR APPLICATION TO  
NATIVE ACCESS PROGRAM FOR ENGINEERING  
**FACULTY OF ENGINEERING - LAKEHEAD UNIVERSITY**

**NAME OF APPLICANT** \_\_\_\_\_

Surname

Given

**(To be printed in by applicant)**

**PART A**

Please tell us about your association with the candidate, including the relevant dates.

**PART B**

Your reference.

REFERENCE NAME \_\_\_\_\_

Surname

Given

POSITION \_\_\_\_\_

CONTACT ADDRESS \_\_\_\_\_

TELEPHONE No. \_\_\_\_\_ FAX No. \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

**PLEASE COMPLETE AS SOON** Native Access Program for Engineering  
**AS POSSIBLE; ALL INFORMATION** Lakehead University  
**MUST BE RECEIVED BY MARCH 15.** Thunder Bay, Ontario P7B 5E1

**THANK YOU**

**NATIVE ACCESS PROGRAM FOR ENGINEERING**  
**INSTRUCTIONS FOR REQUEST OF LETTER OF REFERENCE**  
**TO**  
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Surname

Given

POSITION \_\_\_\_\_

CONTACT ADDRESS \_\_\_\_\_

TELEPHONE No. \_\_\_\_\_ FAX No. \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

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**AS POSSIBLE; ALL INFORMATION** Lakehead University  
**MUST BE RECEIVED BY MARCH 15.** Thunder Bay, Ontario P7B 5E1

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**INSTRUCTIONS FOR REQUEST OF LETTER OF REFERENCE**  
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REFERENCE NAME \_\_\_\_\_

Surname

Given

POSITION \_\_\_\_\_

CONTACT ADDRESS \_\_\_\_\_

TELEPHONE No. \_\_\_\_\_ FAX No. \_\_\_\_\_ Date \_\_\_\_\_

Signature \_\_\_\_\_

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**AS POSSIBLE; ALL INFORMATION** Lakehead University  
**MUST BE RECEIVED BY MARCH 15.** Thunder Bay, Ontario P7B 5E1

**THANK YOU**

**NATIVE ACCESS PROGRAM FOR ENGINEERING  
Lakehead University Application Form**

**PLEASE READ THE FOLLOWING INSTRUCTIONS CAREFULLY.**

1. APPLICATION FORM

Please type or print clearly in pen. Complete ALL sections of the application form. Illegible or incomplete forms may be returned.

2. OFFICIAL TRANSCRIPTS

- (a) A copy of your complete academic record indicating the subjects studied, grades achieved and diploma(s)/degree(s) granted must be sent directly to Lakehead University from each of the institutions attended and must bear the official seal of that institution.
- (b) Unofficial statements of marks may be submitted as interim working documents; however, they must be followed by an official final transcript.
- (c) If the certificates which you are submitting are not in English, you will be required to provide notarized English translations together with copies of the original certificates.
- (d) Lakehead University transcripts need not be submitted.

**NOTE: Students must note that neither this application nor supplementary acknowledgement material constitutes an offer of admission. Successful candidates will receive admission letters clearly outlining the program of admission and other pertinent details. Students should also be advised that supporting material cannot be returned.**

# NATIVE ACCESS PROGRAM FOR ENGINEERING

## Lakehead University Application Form

Have you registered at Lakehead University previously? \_\_\_\_\_ If yes, when? \_\_\_\_\_

Please indicate your student number at Lakehead University if you have one: \_\_\_\_\_

title proper given names surname

birthdate (yymmdd) present occupation former surname

social insurance number first language spoken country of citizenship

status in Canada (citizen, permanent resident, student visa, other) date of entry into Canada

MAILING ADDRESS May your address information be released for other than University business? YES NO (Circle one)

street city

province county/district country

postal code area code home telephone no. area code business telephone no.

Fax Contact Number (if available)

PREVIOUS EDUCATION (High School, College, University, etc.)

Institute name / Location Dates attended (from - to) Degrees/Diplomas Completed

OFFICIAL TRANSCRIPT(S) of your academic record from each institution (secondary and/or postsecondary) must be forwarded to the Registrar's Office directly from the institution(s).

### IMPORTANT

NOTE: Students must note that neither this application, supplementary acknowledgement material nor interview constitutes an offer of admission. Successful candidates will receive admission letters clearly outlining the program of admission and other pertinent details. Students should also be advised that supporting material cannot be returned.

It is the student's responsibility to become familiar with the academic and financial regulations and penalty dates as published by Lakehead University. The Senate reserves the right to change regulations, programs and course requirements without prior notice.

I hereby certify that the information provided on this application is accurate and complete and that I am of First Nations/Aboriginal/Native ancestry/origin. I understand that incomplete, inaccurate or false statements may cause my admission or registration to be rescinded. I also understand that admission requirements must be met before registration takes effect. In addition, misrepresentation of my legal status in Canada could result in legal penalties. I am prepared to provide proof of my citizenship if required.

SIGNATURE of STUDENT \_\_\_\_\_

DATE \_\_\_\_\_

For office use only:

Admission Decision: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_